American Postal Workers Union, AFL-CIO

STEP 2 APPEAL TO ARBITRATION GRIEVANCE FORM

GRIEVANT/PERSON OR UNION (Last Name First)	WORK LOCATION CITY AND ZIP CODE (FROM LINE 10)		LOCAL GRIEVANCE NO.
DISCIPLINE (NATURE OF) OR CONTRACT (ISSUE)	CRAFT	DATE OF STEP 2 **APPEAL**	USPS GRIEVANCE NO.

TO:

Labor Relations Appeals
United States Postal Service
PO Box 25398
Tampa, FL 33622-5398

Please Check One:

☐ Mail ☐ Fax ☐ E-Mail

Any appeal from an adverse decision at Step 2 shall be in writing to Appeals/Employee Labor Relations Center (within thirty (30) days) A copy will also be sent to the Employer's Step 2 Representative.

DATE: _____

PLEASE CHECK APPROPRIATE BOX(es):

☐ USPS failed or refused to meet at Step 2

☐ USPS failed to render a written Step 2 decision within the prescribed time limits and to provide union a full statement of the Employer's understanding of (1) all relevant facts, (2) the contractual provisions involved, and (3) the detailed reasons for denial of the grievance.

Please be advised that pursuant to Article 15, Section 2, Step 2 (h) of the Collective Bargaining Agreement, the Union hereby is appealing the above-referenced grievance to arbitration. The appeal includes a copy of the Step 2 appeal form, the employer's written Step 2 decision and the union's corrections and additions to the Step 2 decision if submitted.

LOCAL UNION (NAME OF)	ADDRESS	CITY	STATE	ZIP

COPY – LOCAL FILE; COPY – USPS STEP 2 DESIGNEE; COPY – APWU COORDINATOR

SUBMIT UNION'S REGIONAL COPY WITH FILE TO : (or as instructed):

☐ NATIONAL BUSINESS AGENT

Sincerely,

_____
Authorized Local Union Representative

Please ✓ check the Expedited or Regular Arbitration Panel box based on type of grievances listed below that may be appealed from Step 2, to arbitration pursuant to Step 2 (h) of the National Agreement. Note: Safety and Health grievances appealed to Step 2, pursuant to Art. 14.2, may also be appealed to arbitration using this form.

☐ Expedited Arbitration Panel Issues:

- AWOL
- Letters of Warning
- Suspensions of 14 Days or Less
- Letter of Demand of Less Than $2,000
- Withholding of Step Increases
- Article 25-Higher Level Assignments
- Individual Grievances for: Overtime, Annual Leave, Sick Leave, Leave Without Pay, Court Leave, Restricted Sick Leave, Requests for Medical Certification, Holiday Scheduling, Clerk Seniority Disputes

☐ Regular Arbitration Panel Issues:

- Suspensions of More Than 14 Days for Discharge
- Indefinite Suspension Crime Situation
- Emergency Procedure
- LMOU Disputes – Grievances where the primary article(s) or disputes(s) being grieved is over the interpretation, application of, or compliance with the Local Memorandum of Understanding
- Safety and Health